

Vacancy

AGYW Social Auxiliary Workers X 5

Mawela Community Development is a Sub-sub-recipient of MIET AFRICA - a Sub-recipient (SR) of the Aids Foundation of Southern Africa (AFSA), the primary recipient (PR) of the Adolescent Girls and Young Women's Programme (AGYW) In and Out of School of the Global Fund grant for the period 1 April 2019 to 31 March 2022.

MIET AFRICA and Mawela Community Development seek to employ Social Auxiliary Workers to provide social support services and implement behaviour change interventions for adolescent girls and young women in and out of school.

This is a contract position, and the successful applicant will be based at Mawela Community Development's district office or the main Safe Spaces in Vryheid, Abaqulusi sub-district, Zululand, KwaZulu-Natal. Local applicants will be preferred.

Key Performance Tasks

- Provide relevant interventions to youth as part of the AGYW Programme
- Under the supervision of the Social Worker, assist with all allocated AGYW cases
- Conduct parenting programme as specified by the service providers
- Provide referrals to other support services where appropriate (e.g. clinics, social worker, other CBOs and NGOs etc.).
- Conduct intakes and home visits as assigned by the social worker
- Ensure that relevant registers and case records are completed for all activities and cases
- Perform other administrative duties as assigned by the supervisor
- Attend all relevant meetings/forums/workshops as assigned by the supervisor
- Work with Social Work Supervisors to develop strategies to engage with the youth in the community and encourage participation in centre activities
- Ensure allocated targets are met within specified timeframes
- Follow M&E processes and procedures
- Write regular progress and process reports for all interventions.
- Ensure that all allocated targets are met
- Perform other duties as assigned by the manager

Requirements

- A Certificate/Diploma in Social Auxiliary Work
- Must be registered with a SACSSP
- Minimum of 1 year appropriate/recognizable experience in Social Auxiliary work involving case management after registration with SACSSP

- Proof of previous and current experience (Certificate of Service stamped by the relevant HR official must be attached)
- Experience in implementing youth programmes such as teen parenting, Abangani, economic strengthening, gender-based violence prevention, and post violence care
- Good communication skills (written and verbal) in English and isiZulu
- Good report writing skills
- Sound interpersonal skills including conflict management and counselling skills
- Computer literate (MS Office package)

Interested applicants should email the following documents:

- 1) A letter of application, clearly stating “AGYW Social Auxiliary Worker, Zululand”
- 2) Curriculum Vitae
- 3) Copy of driver’s licence
- 4) Copy of ID or passport
- 5) Copy of qualifications
- 6) Copy of work permit (In the case of non-South Africans)

To: HR Department, MIET AFRICA

Email: applications@miet.co.za

The remuneration package will be negotiated with the successful applicant. Incomplete applications will not be considered.

MIET AFRICA and Mawela Community Development reserve the right not to fill the post, or to re-advertise to widen the pool of applicants. It also reserves the right to do a complete verification of all information supplied.

Closing date for applications is Monday, 5 October 2020.

Only shortlisted candidates will be contacted.